

# THE MARLOWE SCHOOL, LLC

## Application

### Child

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Middle Name

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
Male

\_\_\_\_\_  
Female

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Place of Birth

\_\_\_\_\_  
Home Address

### Previous School Experience:

\_\_\_\_\_  
School Name

\_\_\_\_\_  
Duration

\_\_\_\_\_  
School Name

\_\_\_\_\_  
Duration

**Reason for applying to The Marlowe School:** \_\_\_\_\_

**How did you learn about our school?** \_\_\_\_\_

**Proposed start date:** \_\_\_\_\_ **Age at start:** \_\_\_\_\_

**Elementary school aspirations:** \_\_\_\_\_

### Mother

### Father

\_\_\_\_\_  
Mother's Name

\_\_\_\_\_  
Father's Name

\_\_\_\_\_  
Mother's Employer

\_\_\_\_\_  
Father's Employer

\_\_\_\_\_  
Home Phone / Business or Cell Phone

\_\_\_\_\_  
Home Phone / Business or Cell Phone

\_\_\_\_\_  
e-mail address

\_\_\_\_\_  
e-mail address

### Brothers & Sisters: Names, ages, and schools attending

\_\_\_\_\_

## Parent Statement

Please use this space to tell us about your child:

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## Health

Pediatrician's Name

Allergies

Pediatrician's Phone

Restrictions or Physical Impairments

Have any vision problems been detected? (If so, please explain.) \_\_\_\_\_

Have any hearing problems been detected? (If so, please explain.) \_\_\_\_\_

## Student Release

My child may be released from school to the person signing this agreement or to the following:

Name

Address/Telephone Number

_____	_____
_____	_____
_____	_____
_____	_____

Additional Emergency Contact & Phone

Additional Emergency Contact & Phone

_____	_____
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## APPLICATION PROCEDURE

1. Return the signed application, enrollment agreement, and non-refundable application fee of \$75 to The Marlowe School Business Office ~ 201 Carriage Trace, Marietta, GA 30068 ~ before **January 31**.
2. The first round of admission letters will be sent out Feb 15.
3. Children placed on the waiting list will be notified of their acceptance after March 1.

*The Marlowe School has a non-discriminatory policy relative to race, color, and national origin with respect to the admission of students and the employment of faculty and administrative staff. The Marlowe School considers the records of all individual students to be confidential information available to a child's parents or legal guardians upon request. Records will only be released to other schools or agencies upon signed request from a parent or guardian and only after all accounts are paid in full.*

# THE MARLOWE SCHOOL, LLC

## Enrollment Agreement

In consideration of the acceptance of the Enrollment Agreement by The Marlowe School, LLC, the undersigned agrees to pay the required tuition and fees charged by the school and to comply with the following terms and conditions:

1. Application Fee – If my child is new or is re-enrolling the school after an absence, I agree to pay a non-refundable application fee of \$75. I understand that the application fee is due and payable with the application. Application fees are not applicable to returning students.
2. Registration Fee – In order to secure a space for my child at The Marlowe School, a \$500 registration fee (\$150 applied towards first tuition payment) shall be submitted to the school after acceptance. This agreement shall become valid only upon payment in full of past-due fees and tuition from any prior school year.
3. Payment Plan – I agree to pay the tuition and fees for my child according to the payment plan designated below (please check your option):

\_\_\_\_\_ **Full Payment** – *total annual tuition due June 1, 2020*

\_\_\_\_\_ **Two Payments** - *due June 1, 2020 and November 1, 2020*

\_\_\_\_\_ **Four Payments** - *due June 1, August 1, November 1, 2020; February 1, 2021*

4. If enrollment occurs after the academic year has begun, the tuition shall be for the remainder of the school year and shall be calculated as a proportion of the full year's tuition commencing from the first day of the month in which the student enrolls.
5. Effective date of agreement – This agreement shall be effective only upon signature of a parent or legal guardian and the receipt and acceptance of the contract by the school. Enrollment, as specified within this Enrollment Agreement, may be canceled by the parents or guardians in writing, without penalty (except forfeiture of application and registration fees) prior to May 1, 2020. After April 31, this agreement may not be canceled and the tuition becomes due unconditionally. No portion of such charges outstanding will be refunded or canceled.
6. Tuition and Fees – Tuition and fees will be charged according to the current Tuition and Fees Schedule which may be adjusted on an annual basis by the school. By signing below, I acknowledge having received the Tuition and Fees Schedule for the school year. I understand that if the parent or guardian fails to pay any payment when due, the school reserves the right to require that all future tuition and fees be paid in advance. There will be a \$35 charge for any check returned to the school by the bank. If the parent or guardian defaults on any payment or other obligation under this agreement, the school reserves the right to refuse to admit the child to class. Any payment not paid when due shall be subject to a 5% late charge per month. I agree to pay all attorney, court, and other collection and legal fees incurred by the school to collect any tuition or fees.
7. Rules and Regulations – I agree to comply with the schools rules, regulations, and policies, as may be amended from time to time, including but not limited to, those set forth in the Handbook as adopted by the school.

# The Marlowe School Tuition Schedule

Program	Full Payment by June 1	Two Equal Payments	Four Equal Payments
Two Half Days	\$5,616.00	\$2,892.00	\$1,446.00
Three Half Days	\$6,786.00	\$3,495.00	\$1,747.00
Five Half Days	\$9,360.00	\$4,820.00	\$2,410.00
Five Full Days	\$12,168.00	\$6,267.00	\$3,133.00

**A \$350 Equipment and Supply fee is due with the first tuition payment.**

**\*For students matriculating mid-year, tuition will be pro-rated at a monthly rate divided by nine.**

## Preferred Program

<u>Program</u>	<u>Days</u>	<u>Time</u>
_____ Two Half Days	Tuesday/Thursday	8:30 am – 12:30 pm
_____ Three Half Days	Mon./Wed./Fri.	8:30 am – 12:30 pm
_____ Five Half Days	Monday - Friday	8:30 am – 12:30 pm
_____ Five School Days	Monday - Friday	8:30 am – 2:30 pm

**Our Five Half Days program (8:30-12:30) is recommended for students three or older by September 1 of the school year. Our Five Full Days program (8:30 a.m. - 2:30 p.m.) is required for students five or older by September 1 of the school year.**

\_\_\_\_\_  
Child's Name

\_\_\_\_\_  
Birth Date

\_\_\_\_\_  
Parent's Name

\_\_\_\_\_  
Parent's Signature (or Legal Guardian)

\_\_\_\_\_  
Date