

The Marlowe School, LLC

2024-25 School Year Application



Child

First

Middle

Last

Sex: _____

Date of Birth: _____

Place of Birth: _____

Address: _____

Previous School Experience:

School Name

School Name

Duration

Duration

Reason for applying to The Marlowe School:

How did you learn about our school? _____

Proposed start date: _____

Age at start: _____

Elementary school aspirations _____

Parents or Legal Guardians

Name

Name

Employer

Employer

Phone 1

Phone 1

Phone 2

Phone 2

Email Address

Email Address

Siblings

Name

Age

Current School

Health

Pediatrician's Name

Pediatrician's Phone

Allergies

Restrictions or Physical Impairments

Have any vision problems been detected? (If so, please explain.)

Have any hearing problems been detected? (If so, please explain.)

Student Release

My child may be released from school to the person signing this agreement or to the following:

Name

Phone

Additional Emergency Contact

Phone

Parent Statement

Please use this space to tell us about your child:

APPLICATION PROCEDURE

1. A signed application and enrollment agreement should be emailed to kristingrant@themarloweschool.com.
2. After the application is received, a payment link for the \$75 application fee will be sent. Once payment is submitted, your child will be placed on a list of prospective students for the upcoming school year.
3. The first round of admission letters will be sent out February 15th. Priority is given first to siblings of current and former students.
4. If accepted, a \$500 registration fee is due no later than February 25th to secure your child's space.
5. Children placed on the waiting list will be notified of their acceptance on a rolling basis after March 1st. Once accepted, a \$500 registration fee is due no later than 10 days after the acceptance date.
6. **Please note that all students must be potty trained before their first day of class.**

The Marlowe School has a non-discriminatory policy relative to race, color, gender, religion, sexual orientation, and national or ethnic origin with respect to the admission of students and the employment of faculty and administrative staff. The Marlowe School considers the records of all individual students to be confidential information available to a child's parents or legal guardians upon request. Records will only be released to other schools or agencies upon signed request from a parent or guardian and only after all accounts are paid in full.

The Marlowe School, LLC



Enrollment Agreement

In consideration of the acceptance of the Enrollment Agreement by The Marlowe School, LLC, the undersigned agrees to pay the required tuition and fees charged by the school and to comply with the following terms and conditions:

1. Application Fee – If my child is new or is re-enrolling the school after an absence, I agree to pay a non-refundable application fee of \$75. I understand that the application fee is due and payable with the application. Application fees are not applicable to returning students.
2. Registration Fee – In order to secure a space for my child at The Marlowe School, a \$500 registration fee shall be submitted to the school after acceptance. This agreement shall become valid only upon payment in full of past-due fees and tuition from any prior school year.
3. Payment Plan – I agree to pay the tuition and fees for my child according to the payment plan designated below (please check your option):

Full Payment – Total Annual Tuition Due June 1, 2024

Two Payments - Due June 1, 2024 & November 1, 2024

Four Payments - Due June 1, August 1, November 1, 2024; February 1, 2025

4. If enrollment occurs after the academic year has begun, the tuition shall be for the remainder of the school year and shall be calculated as a proportion of the full year's tuition commencing from the first day of the month in which the student enrolls.
5. Effective date of agreement – This agreement shall be effective only upon signature of a parent or legal guardian and the receipt and acceptance of the contract by the school. Enrollment, as specified within this Enrollment Agreement, may be canceled by the parents or guardians in writing, without penalty (except forfeiture of application and registration fees) prior to May 1, 2023. As of May 1, this agreement may not be canceled, and the tuition becomes due unconditionally. No portion of such charges outstanding will be refunded or canceled.
6. Tuition and Fees – Tuition and fees will be charged according to the current Tuition and Fees Schedule which may be adjusted on an annual basis by the school. By signing below, I acknowledge having received the Tuition and Fees Schedule for the school year. I understand that if the parent or guardian fails to pay any payment when due, the school reserves the right to require that all future tuition and fees be paid in advance. There will be a \$35 charge for any check returned to the school by the bank. If the parent or guardian defaults on any payment or other obligation under this agreement, the school reserves the right to refuse to admit the child to class. Any payment not paid when due shall be subject to a 5% late charge per month. I agree to pay all attorney, court, and other collection and legal fees incurred by the school to collect any tuition or fees.
7. Rules and Regulations – I agree to comply with the school's rules, regulations, and policies, as may be amended from time to time, including but not limited to, those set forth in the Handbook as adopted by the school.

Parent/Guardian's Signature

Date

The Marlowe School, LLC

Enrollment Agreement



2024-25 Tuition Schedule

<u>Program</u>	<u>Full Payment by June 1</u>	<u>Two Equal Payments</u>	<u>Four Equal Payments</u>
Two Half Days	\$7,216	\$3,716	\$1,858
Three Half Days	\$8,719	\$4,490	\$2,245
Five Half Days	\$12,027	\$6,194	\$3,097
Five Full Days	\$15,635	\$8,052	\$4,026

A \$350 equipment and supply fee will be due with the first tuition payment.

	<u>Preferred Program</u>	<u>Days</u>	<u>Time</u>
<input type="checkbox"/>	Two Half Days	Tues./Thurs.	8:30 a.m. – 12:30 p.m.
<input type="checkbox"/>	Three Half Days	Mon./Wed./Fri.	8:30 a.m. – 12:30 p.m.
<input type="checkbox"/>	Five Half Days	Monday - Friday	8:30 a.m. – 12:30 p.m.
<input type="checkbox"/>	Five Full Days	Monday - Friday	8:30 a.m. – 2:30 p.m.

Our Five Half Days program (8:30 a.m. - 12:30 p.m.) is recommended for students three or older by September 1 of the school year. Our Five Full Days program (8:30 a.m. - 2:30 p.m.) is required for students five or older by September 1 of the school year.

Child's Name	Birth Date
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Parent's Name	Parent/Guardian's Signature	Date
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